

Subject: Local Purchase Procedures for Subsistence

1. References:

- a. AR 30-22, the Army Food Program, dated 10 May 2005.
- b. Department of Defense (DOD) Dictionary of Military Terms, available at [www.dtic.mil/doctrine/jel/doddiet](http://www.dtic.mil/doctrine/jel/doddiet).

2. Paragraph 5-8 in reference 1a above identifies sources of supply for subsistence for the Army Food Program, including primary and alternative procurement mechanisms.

3. The DOD Subsistence Prime Vendor (SPV) Program is the primary source of subsistence supply and is the standard procurement mechanism within DOD. "Local purchases" are an alternative procurement mechanism, defined in reference 1b above as "the function of acquiring a decentralized item of supply from sources outside the Department of Defense."

4. The decision to use local purchase authority will be made only after considering the best interests of the Government and will be based upon an installation's food service management board considerations of current and proposed products in accordance with Army procedures on cuttings and demos (paragraph 3-18 of DA Pam 30-22 and the Army SOP on cuttings, available on the ACES website, [www.quartemaster.army.mil/aces](http://www.quartemaster.army.mil/aces)). Methods of local purchase include:

- a. Coordinating with the installation contracting office to develop a contract with local vendors for local purchase of subsistence products, such as soda, bread, milk, and pastries.
- b. Using the Government Purchase Card to make purchases of unique items or to take advantage of special pricing.

5. The point of contact for this message is David Staples, DSN 687-4862, [david.staples2@us.army.mil](mailto:david.staples2@us.army.mil).